

These minutes remain subject to correction or amendment until they are approved. Anyone wishing to review the formally adopted and approved minutes should make their request directly to the Wright Town Hall and not rely on these published draft minutes.

On Monday, November 24, 2025, at 7:00 pm Mayor Ralph Kingan led the Pledge of Allegiance and called the regular Town Council meeting to order with the following being present; Mayor Ralph Kingan, Councilman Justin Robb, Councilman Doug Schrader, Councilman Michael Phipps, Councilman Jason Lembke, and Clerk/Treasurer Barbara Craig.

**CONSENT AGENDA:** Councilman Lembke made a motion to approve the Consent Agenda. Items approved under the Consent Agenda include the regular meeting minutes conducted on November 10, 2025. Approval of the Consent Agenda for November 24, 2025. Approval of Vouchers in the amount of \$88,333.43 including payroll. Councilman Robb seconded the motion. Motion carried with all ayes.

**Approval of Vouchers including payroll is as follows:** BCN-long distance-61.14; Black Hills Energy-gas-2521.93; Carrie Fenn-Advertisement for community Christmas Dinner-500.00; Cinderella Services, LLC-Cleaning Contract-1,906.68; Contractor's Supply, Inc.-Supplies-584.18; Crescent Electric-LED lamps-565.39; Fusion-Visitor Center Phone-59.33; Gillette News Record-request for bids notice-378.00; Irrigreen-Irrigation-14102.40; JC Golf Accessories Golf Max Company-Hay Creek Golf Course supplies-3176.76; Nate Schelling-Golf Pro Contract-1,620.00; Nationwide Insurance-treasurer bond-723.00; Petty Cash-postage-85.78; Powder River Energy Corp-electric-9342.16; R7B Tire Inc. tire repair-48.00; Stagecoach Events and Catering-Christmas Employee Meal-1352.00; Wy Dept of Environmental Quality-fuel tank fees-400.00. Payroll 11/3/2025-11/16/2025-19743.57; Payroll Taxes 11/03/2025-11/16/2025-4600.08; Empower Trust Co.(annuity)-1,682.05; AFLAC-supplemental insurance-1234.24; Blue Cross Blue Shield-Health Insurance-21990.51; Delta Dental- dental insurance-1269.65; Lincoln Financial-life insurance-128.52; VSP-vision insurance-125.14; OCSE Clearinghouse-132.92.

**DISCUSSION:** Pete Johnston discussed checking out a key to the Community Center for long term use in such an event as an emergency evacuation. Stuart Burnham (Campbell County Fire Department) introduction of Jim Mitchell (Campbell County Emergency Manager).

**REPORTS:** Mike Oakley and Jayden Vasquez from HDR, updated the council on the Community Center parking lot and TAPP grant. Chris Roemmich, Public Works Superintendent, presented the Maintenance, Ag Complex report. Robby Gallob with WPAC gave a report.

**MAYOR'S COMMENTS:**

The Council discussed the possibility of providing a Christmas bonus to employees. After review and discussion, the Council reached consensus to move forward with the bonus. Mayor Kingan expressed interest in issuing a letter of support for the BWXT project on behalf of the Town of Wright. The Town Council were all in favor of sending a letter of support.

**CONFLICT CLAIMS:**

None

**CITIZEN COMMENTS:**

None

**WRITTEN COMMENTS:**

None.

**CONTRACTS:**

None.

**APPOINTMENTS:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Councilman Schrader made a motion to un-table the approval of Pete Johnston obtaining a key to the Community Center for long term use in case of emergency evacuation from the schools.

Councilman Robb seconded the motion. Motion carried with all ayes.

Councilman Robb made a motion to approve Pete Johnston to obtain a key to the Community Center for long term use for the schools to use in case of an emergency evacuation. Councilman Lembke seconded the motion. Motion carried with all ayes.

**ANNOUNCEMENTS:**

The Town Hall and Facilities will be closed for Thanksgiving starting Wednesday November 26, 2025, at 12:00 Noon and will reopen on Monday, December 1, 2025.

The Christmas Tree Lighting and Wreath Auction will be held Friday, December 5, 2025, at 5:30pm at the Wright Community Center.

The Town of Wright Employee Christmas Party will be held on Saturday, December 6, 2025, starting at 5:30pm and dinner will be served at 6:00pm.

The next Town Council Meeting will be held December 8, 2025, at 7:00 pm at the Wright Town Hall.

There will be a workshop with public comments to be held at the next Town Council meeting on Monday, December 8, 2025, to discuss charging a fee for the use of the Town of Wright Buildings and how much the fees should be.

**ADJOURNMENT:** With no further business Mayor Kingan adjourned the meeting at 7:16 p.m.

POSTED FROM November 24, 2025, TO DECEMBER 8, 2025, AT THE WRIGHT TOWN HALL, LOCATED AT 395 LARIAT WAY, WRIGHT, WY 82732.

TOWN OF WRIGHT, a Municipal Corporation

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Mayor Ralph Kingan

ATTEST:

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Clerk/Treasurer, Barbara Craig